



Poole Wheelers Cycling Club – Constitution & Club Rules

1 The club will be called: Poole Wheelers Community Amateur Sports Club

2 The Purposes of the Club

The purposes of the Club are to promote the amateur sport of Cycling in Poole area and community, participation in the same area.

3 Permitted means of advancing the purposes

The Committee has the power to:

- a** Acquire and provide grounds, equipment, coaching, training and playing facilities, club house, transport, medical and related facilities
- b** Provide coaching, training, medical treatment, and related social and other facilities
- c** Take out any insurance for club, employees, contractors, players, guests and third parties
- d** Raise funds by appeals, subscriptions, loans and charges
- e** Borrow money and give security for the same, and open bank accounts
- f** Buy, lease or licence property and sell, let or otherwise dispose of the same
- g** Make grants and loans and give guarantees and provide other benefits
- h** Set aside or apply funds for special purposes or as reserves
- i** Deposit or invest funds in any lawful manner
- j** Employ and engage staff and others and provide services
- k** Co-operate with or affiliate to firstly any bodies regulating or organising the Sport and secondly any club or body involved with it and thirdly with government and related agencies
- l** Do all other things reasonably necessary to advance the purposes.

NONE of the above powers may be used other than to advance the purposes consistently with the Rules below and the general law.

4 Membership

A Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

b Every individual wishing to become a member shall complete an application form and submit this, with the membership fee, the Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to an appointed panel consisting of club members.

c The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating. These subscription rates and categories will be agreed at the AGM each year.



Membership is renewable on the 1st January each year, previous members that have not renewed their membership by 31st January will be deemed to have forfeited all rights and privileges accruing from membership.

d New members joining on or after the 1st September in any given year will have membership through until 31st December the following year.

e All members and parents/guardians of Youth or Junior members to agree to abide by the club Rider (Members) and Parent /Guardian codes of conduct.

5 All General Meetings

a All members may attend all general meetings of the Club in person.

b Such meetings need 21 clear days written notice to members.

c The quorum for all general meetings is 10 adult members present or 25% of the total adult membership which every is greater.

d The Chair or (in his or her absence) another member chosen at the meeting shall preside.

e Except as otherwise provided in these Rules, every resolution shall be decided by a simple majority of the votes cast on a show of hands.

f Formalities in connection with General Meetings (such as how to put down resolutions) shall be decided by the Committee and publicised to Club members.

6 Annual General Meetings (AGM)

The Club will hold an AGM once in every calendar year and not more than 15 months after the last AGM. At every AGM:

a The Members will elect a Committee including a Chair, Treasurer and Secretary to serve until the next AGM;

b The Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide;

c The Committee will present a report on the Club's activities since the previous AGM;

d The Members will appoint a suitable person to audit the accounts; and

e The Members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

7 Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than 10 members signed by them. Such an EGM shall be held on not less than 14 or more than 21 days' notice at a place decided upon by the Committee or in default by the Chair.

8 The Committee

A Role

Subject to these Rules the Committee shall have responsibility for the management of the Club, its funds, property and affairs.

B Property etc

i. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules.



ii. The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, event

expenses, post event refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

iii. The Club may also in connection with the sports purposes of the Club:

a Sell and supply food, drink and related sports clothing and equipment;

b Employ members (though not for riding) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;

c Pay for reasonable hospitality for visiting teams and guests;

d Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

iv. The Committee will have due regard to the law on disability discrimination and child protection

C Composition etc

i. The Committee shall consist of at least three and not more than **15** members (including Officers).

ii. The Committee members may co-opt club members (up to the maximum permitted number) to serve until the end of the next AGM.

iii. Any Committee member may be re-elected or re-co-opted without limit.

iv. A Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the Member concerned has been given the chance of putting his/her case to the Committee with an appeal to the Club members, or is removed by club members at a general meeting. The Committee shall fairly decide time limits and formalities for these steps.

D Committee meetings

a Whenever a Committee member has a personal interest in a matter to be discussed, he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.

b The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:

a At least 2 members must be present for the meeting to be valid;

b Committee meetings shall be held face to face;

c The Chair, or whoever else those present choose shall chair meetings;

d Decisions shall be by simple majority of those voting;

e A resolution in writing signed by every Committee member shall be valid without a meeting;

f The chair of the meeting shall not vote unless for any motion there is a 50 / 50 split between all other voting members when the chair will then have the casting vote.



E Delegation etc

The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the Club; its membership; its duty to report back to the

Committee. The Committee may wind up any sub-committee at any time or to change its mandate and operating terms.

F Disclosure

Annual club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.

9 Amendments

a These Rules may be amended at a general meeting by two-thirds of the votes cast but not (if relevant) so as to jeopardise the Club's status as a Community Amateur Sports Club as first provided for by the Finance Act 2002 and not in any event to alter its purposes (unless the procedure set out in 9 (b) has been followed) or winding up provisions.

b The Club Purposes may be changed to include another eligible sport if the Committee unanimously agree and the members also agreed the change by a 75% majority of votes cast.

10 Winding up the Club

a The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

b The Committee will then be responsible for the orderly winding up of the Club's affairs.

c After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

- i. To another Club with similar sports purposes which is a charity and/or
- ii. To another Club with similar sports purposes which is a registered CASC and/or
- iii. To the Club's national governing body for use by them for related community sports.

Constitution adopted 23/11/2015



RIDERS (Members) CODE OF CONDUCT

As a member of the club you are expected to abide by the following code:

- Arrive for training and competition in good time to prepare properly
- Members must wear suitable kit (including a helmet) and clothing for training, as agreed with the coach/team manager
- Always warm up and cool down properly
- All members must ride within the rules and respect officials and their decisions
- Be a good sport. Applaud all good rides whether they are made by your club or the opposition
- All members must control their temper. Verbal abuse of officials and other riders, or deliberately distracting/provoking an opponent are not acceptable or permitted behaviours in any sport
- Work equally hard for yourself and your club. Your club's performance will benefit, and so will you
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion
- Members must pay any fees for training or events promptly
- Youth / Junior members are not allowed to smoke on club premises or whilst representing the club at competitions
- Youth /Junior members are not allowed to consume alcohol or drugs of any kind on the club's premises or whilst representing the club
- Treat all participants in cycling as you like to be treated. Do not bully or take unfair advantage of another competitor
- Cooperate with your coach, club-mates and opponents. Without them there would be no competition
- Thank officials and opponents after competition



CODE OF CONDUCT FOR PARENTS AND GUARDIANS

As a parent/carer of a member of the club, you are expected to abide by the following code:

- Inform the coach of any specific health requirements or medical conditions of your child in advance of the coaching session through the completion of a participation/registration form or a coaching consent form
- If your child has to leave early or is being collected by someone other a parent/carer, the parent/carer must advise the coach of the details of the arrangement including who will be collecting your child and when
- Encourage your child to learn the rules and play within them
- Discourage unfair play and arguing with officials
- Help your child to recognise good performance, not just results
- Set a good example by recognising fair play and applauding the good performances of all
- Never punish or belittle a child for losing or making mistakes
- Publicly accept officials' judgments and teach children to do likewise
- Support your child's involvement and help them to enjoy their sport
- Use correct and proper language at all times
- Remember that children participate in sport for their enjoyment, not yours
- Support all efforts to remove verbal and physical abuse from sporting activities
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion
- Show appreciation and respect for coaches, officials and administrators. Without them, your child could not participate